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CITY COUNCIL MEETING AGENDA

MONDAY, DECEMBER 10, 2018

5:30 PM – Work Session (B/C Reappointment Interviews)

6:00 PM – Executive Session (Labor Negotiations)

6:45 PM – City Council TVCTV Holiday Greeting

7:00 PM – City Council Regular Meeting

9:05 PM – Work Session (Council Retreat Options)

Community Auditorium

1915 Main Street

Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President

Timothy A. Rippe

Ronald C. Thompson

Elena Uhing

Adolph “Val” Valfre, Jr.

Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

FOREST GROVE CITY COUNCIL AGENDA
DECEMBER 10, 2018
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Anna Ruggles, City Recorder Jesse VanderZanden, City Manager		<u>5:30</u>	<u>WORK SESSION: B/C REAPPOINTMENT INTERVIEWS</u> The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session. The public is invited to attend and observe the work session; however, no public comment will be taken. The Council will take no formal action during the work session.
Brenda Camilli, Human Resources Manager Jesse VanderZanden, City Manager		<u>6:00</u>	<u>EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.</u> Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision. The City Council may consider taking final action in open session during the regular Council meeting. The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s): <u>In accordance with ORS 192.660(2)(d) to conduct deliberations with person designated by the governing body to carry on labor negotiations.</u>
Peter Truax, Mayor		<u>6:45</u>	<u>CITY COUNCIL HOLIDAY GREETING</u> The City Council will convene in the Community Auditorium; TVCTV will record Forest Grove's City Council Holiday Greeting.
Jesse VanderZanden, City Manager		<u>7:00</u>	<ol style="list-style-type: none">1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance1. A. <u>EMPLOYEE RECOGNITION:</u><ul style="list-style-type: none">• <i>Robert Foster, Public Works Director, Retirement</i>2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <u>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</u> In the interest of time, please limit comments to two minutes. Thank you.3. <u>CONSENT AGENDA:</u> See Page 4 & 54. <u>ADDITIONS/DELETIONS:</u>5. <u>PRESENTATIONS:</u><ol style="list-style-type: none">5. A. <ul style="list-style-type: none">• <i>Major Streets Transportation Improvement Program (MSTIP) Update (Martin Road, Maple Road and Fernhill Road), Joe Younkins, Interim Washington County Engineer</i>5. B. <ul style="list-style-type: none">• <i>Forest Grove Senior and Community Center Update, Launa DeGiusti, Executive Director</i>5. C. <ul style="list-style-type: none">• <i>Metro Update, Kathryn Harrington, Metro Councilor District 4</i>
(PowerPoint Presentation) Rob Foster, Public Works Director	7:20 20mins	5. A.	<ul style="list-style-type: none">• <i>Major Streets Transportation Improvement Program (MSTIP) Update (Martin Road, Maple Road and Fernhill Road), Joe Younkins, Interim Washington County Engineer</i>
(PowerPoint Presentation)	7:40 20mins	5. B.	<ul style="list-style-type: none">• <i>Forest Grove Senior and Community Center Update, Launa DeGiusti, Executive Director</i>
(PowerPoint Presentation)	8:00 20mins	5. C.	<ul style="list-style-type: none">• <i>Metro Update, Kathryn Harrington, Metro Councilor District 4</i>

Brenda Camilli, Human Resources Director Jesse VanderZanden, City Manager	8:20	6. <u>RESOLUTION NO. 2018-104 AUTHORIZING EXECUTION OF A LABOR AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND FOREST GROVE PAID FIREFIGHTER'S ASSOCIATION (FGPFA), EFFECTIVE JULY 1, 2018, AND EXPIRING JUNE 30, 2021</u>
Jesse VanderZanden, City Manager	8:30	7. <u>RESOLUTION NO. 2018-105 OF THE CITY OF FOREST GROVE AUTHORIZING ESTABLISHMENT OF A COLLABORATIVE COMPLETE COUNT COMMITTEE (CCC) WITH CITY OF CORNELIUS TO ASSURE HIGHEST POSSIBLE PARTICIPATION IN 2020 U.S. CENSUS</u>
City Councilors	8:40	8. <u>CITY COUNCIL COMMUNICATIONS:</u>
Jesse VanderZanden, City Manager	8:50	9. <u>CITY MANAGER'S REPORT:</u>
Peter Truax, Mayor	8:55	10. <u>MAYOR'S REPORT:</u>
	<u>9:00</u>	11. <u>ADJOURNMENT:</u>

(PowerPoint Presentation) Jesse VanderZanden, City Manager	<u>9:05</u>	<u>WORK SESSION: COUNCIL RETREAT OPTIONS</u> The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).
	<u>9:30</u>	<u>ADJOURNMENT:</u>

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (Oak Street Industrial Area) Meeting Minutes of November 13, 2018.
 - B. Approve City Council Regular Meeting Minutes of November 13, 2018.
 - C. Approve City Council Work Session (Parks System Development Charges Index) Meeting Minutes of November 13, 2018.
 - D. Approve City Council Work Session (B/C Reappointment Interviews) Meeting Minutes of November 19, 2019.
 - E. Approve City Council Work Session (B/C Reappointment Interviews) Meeting Minutes of November 26, 2018.
 - F. Approve City Council Regular Meeting Minutes of November 26, 2018.
 - G. Accept Committee for Community Involvement Meeting Minutes of October 2, 2018.
 - H. Accept Historic Landmarks Board Meeting Minutes of October 23, 2018.
 - I. Accept Planning Commission Meeting Minutes of October 1, 2018.
 - J. Accept Sustainability Commission Meeting Minutes of October 25, 2018.
 - K. Community Development Department Monthly Building Activity Informational Report for November 2018.
 - L. Accept Certified Official Final Results, Abstract of Votes, for Forest Grove relating to General Election held on November 6, 2018 (Mayor Peter Truax and Councilors Thomas Johnston, Ronald Thompson and Malynda Wenzl were elected, Terms Expiring November, 2022).
 - M. Accept Resignation on Budget Committee (Rod Fuiten, Term Expiring December 31, 2018).
 - N. Accept Resignation on Sustainability Commission (Brian Schimmel, At-Large, Term Expiring December 31, 2018).
 - O. **RESOLUTION NO. 2018-95 MAKING REAPPOINTMENTS TO BUDGET COMMITTEE** (Reappointing David Maisel and Debby Roth, Terms Expiring December 31, 2021).
 - P. **RESOLUTION NO. 2018-96 MAKING APPOINTMENT TO COMMUNITY FORESTRY COMMISSION** (Appointing Declan Lynch, Student Advisory, Effective January 1, 2019, Term Expiring December 31, 2019).
 - Q. **RESOLUTION NO. 2018-97 MAKING REAPPOINTMENTS TO ECONOMIC DEVELOPMENT COMMISSION** (Reappointing James Draznin, At-Large; Kevin Emerick, Wood/Ag Products (Woodfold Mfg); Mark Nakajima, Business/Small Mfg (Ace Hardware); Javier Urenda, Hispanic Representative (Adelante Mujeres), Terms Expiring December 31, 2021).
 - R. **RESOLUTION NO. 2018-98 MAKING REAPPOINTMENT TO HISTORIC LANDMARKS BOARD** (Reappointing William Youngs, Term Expiring December 31, 2022).

- S. **RESOLUTION NO. 2018-99 MAKING REAPPOINTMENTS TO LIBRARY COMMISSION** (Reappointing Nickie Augustine, Kirsten Beier and Kathleen Poulsen, Terms Expiring December 31, 2020).
- T. **RESOLUTION NO. 2018-100 MAKING REAPPOINTMENT TO PARKS AND RECREATION COMMISSION** (Howard Sullivan, At-Large, Term Expiring December 31, 2022).
- U. **RESOLUTION NO. 2018-101 MAKING REAPPOINTMENTS TO PLANNING COMMISSION** (Reappointing Lisa Nakajima and Phil Ruder, Terms Expiring December 31, 2022).
- V. **RESOLUTION NO. 2018-102 MAKING REAPPOINTMENTS TO PUBLIC ARTS COMMISSION** (Reappointing Kathy Broom and Pat Truax, Terms Expiring December 31, 2021).
- W. **RESOLUTION NO. 2018-103 MAKING APPOINTMENT TO SUSTAINABILITY COMMISSION** (Appointing Jacob Rose, At-Large, Term Expiring December 31, 2022).